

TEAM OFFICIALS

HEAD COACH, TRAINER, ASSISTANT COACH, ASSISTANT TRAINER, AND MANAGER

TEAM ROSTERS AND GAME SHEETS

This document is intended to provide guidance for rostering team officials and documenting their participation in games on the game sheet.

1. TEAM ROSTERS

A team may roster up to 5 officials.

All teams must have at least a Head Coach and Trainer. The Head Coach and Trainer must be 2 different persons.

After the Head Coach and Trainer team officials can be rostered as Assistant Coach, Assistant Trainer, or Manager. There can be multiple Assistant Coaches and Assistant Trainers; but, there can be only one Manager.

All team staff must meet the requirements for their respective positions as described in OMHA Regulation 5.0 and further defined in Appendix A..

As the minimum requirements for Manager do not include credentials to act as coach or trainer, teams are encouraged to fill the 3 positions after Head Coach and Trainer as either Assistant Coach or Assistant Trainer. While it is recommended, it is not necessary to fill all 5 positions.

Staff rostered as Coach or Assistant Coach can only act as Coach or Assistant Coach. Similarly, staff rostered as Trainer or Assistant Trainer can only act as Trainer or Assistant Trainer. Staff holding credentials of both coach and trainer should register on the Centre's At-large Roster for the position they are not listed on the team roster for. (i.e. If listed as Assistant Coach on team roster, list as Trainer on the Centre's At-large Roster.)

2. GAME SHEETS

The game sheet must show at least a Head Coach and Trainer in attendance at the game via application of their signatures. The Head Coach and Trainer must be 2 different persons.

There may be no more than 5 Team Officials on the bench for any game.

All Team Officials on the bench must sign the game sheet next to their respective positions.

2.1 Head Coach

All game sheets must show a Head Coach. No Head Coach – no game.

If the person rostered to the team as Head Coach is participating in the game, they must sign the game sheet as Head Coach – no exceptions.

If the Head Coach is not participating in the game, a person rostered to the team as Assistant Coach can sign as the Head Coach for that game whether they hold the credentials to be rostered as Head Coach or not.

If the Head Coach and an Assistant Coach rostered to the team are not available:

- a) A person rostered to the team as Assistant Trainer, who is listed as a coach on the centre's At-large Roster, and who holds the credentials to be the Head Coach of the team may sign as Head Coach for that game, OR
- b) a person rostered to another team at that centre as a Head Coach or Assistant Coach or rostered on the Centre's At-large Roster may sign as the Head Coach. In all instances where the person acting as Head Coach is not on the team's roster as Assistant Coach, that person must hold the full credentials required to be rostered as Head Coach of that team.

In all cases the person signing as Head Coach must be at least 19 years of age and 4 years older than the division age limit of the team.

2.2 Trainer

Teams must make every effort to fill the position of Trainer for all games.

If the person rostered as Trainer is participating in the game, they must sign the game sheet as Trainer – no exceptions.

If the Trainer is not participating in the game, a person rostered to the team as Assistant Trainer can sign as the Trainer for that game.

If the Trainer and an Assistant Trainer rostered to the team are not available, a person rostered to another team at that centre as a Trainer or Assistant Trainer or rostered on the Centre's At-Large Roster as Trainer may sign as the Trainer for that game.

In all cases the person signing as Trainer must be at least 19 years of age and 1 year older than the division age limit of the team.

In accordance with OMHA Policy 3.4.2 – Single Trainer

- a) Each Trainer for a hockey team will act as the Trainer for an opposing team's players if the Trainer for that team is ejected from the game or must leave the arena with an injured player or is unable to attend the game due to an emergency situation. A game may be played or completed if there is at least one (1) Trainer who is "readily available" to come to the assistance of an injured player.
- b) Where a team does not have a Trainer at the beginning of a game due to an emergency situation, the coach will contact the Trainer for the opposing team and request the assistance of that Trainer to act as Trainer for their team.
- c) The coach of a team without a Trainer is responsible for advising the game officials that the opposing team's Trainer is acting as the Trainer for both teams.

- i) The referee for a game where there is only one (1) Trainer available for both teams at the beginning of a game will document on the game sheet the fact that only one (1) Trainer was present and that the Trainer is acting for both teams.
- ii) In each instance where a Trainer is not available at the beginning of a game, the game sheet will be forwarded immediately following the game to the Convenor and the Board Member of the home team will be advised of the occurrence within twenty-four (24) hours.

2.3 Assistant Coach

A person rostered to the team as Assistant Coach must sign as Assistant Coach unless they are acting as the Head Coach or Trainer as described above.

Should a team desire Assistant Coaches in addition to those listed on the team's roster, they may use officials listed on rosters of other teams at that centre as Head Coach or Assistant Coach or officials listed on the Centre's At-large Roster as Coach. In all instances where the person acting as Assistant Coach is not on the team's roster as Assistant Coach, that person must hold the full credentials required to be rostered as Assistant Coach of that team.

In all cases the person signing as Assistant Coach must be at least 16 years of age and 4 years older than the division age limit of the team.

2.3 Assistant Trainer

A person rostered to the team as Assistant Trainer must sign as Assistant Trainer unless they are acting as the Head Coach or Trainer as described above.

Should a team desire Assistant Trainers in addition to those listed on the team's roster, they may use officials listed on rosters of other teams at that centre as Trainer or Assistant Trainer or officials listed on the Centre's At-large Roster as Trainer.

In all cases the person signing as Assistant Trainer must be at least 19 years of age and 1 year older than the division age limit of the team.

2.4 Manager

A person rostered to the team as Manager must sign as Manager.

There is no provision for a substitute Manager. If the Manager listed on the team roster is not available, there cannot be another person showing as Manager.

NOTES:

1. Where a team has only one team official remaining on the bench and that team official leaves their position for any reason (e.g. ejection, sickness, injury to a player, unforeseen emergency) the referee shall enlist the supervisory services of a registered team official from that same Association, who is in attendance at the game. If an appropriate designate cannot be found, the game shall be suspended. Any new team official so enlisted shall print and sign

their name on the official game report. If the 5 Team Official positions are already filled on the game sheet the referee shall make note of the matter.